### *Written Assignment 10*

Select a white paper or report that will serve as a source for your final project. In a 1-2 page paper (250 to 500 words), discuss the following:

* Who will be using the document?
	+ **AVIATION MAINTENANCE TECHNICIANS**
* Who will be assisting the users of the document?
	+ **MAINTENANCE MANAGERS; OPERATIONS MANAGERS; QUALITY ASSURANCE**
* How will their use differ, if at all, from the normal use of the genre?
	+ **STREAMLINE PROCESSES; ETHICAL DECISION MAKING**
* How will the user’s context impact their use of the document?
	+ **NEW PROPOSALS AND POLICIES; ENVIRONMENTAL CHANGES IN THE WORKPLACE**

The final project requires you to write a report and a cover letter. Together, they will reflect your understanding of much of the material presented in the course, including writing in clear language; using appropriate document design and page layout; creating visuals; understanding the technical writing process; the ability to use the Internet to obtain appropriate data; clearly writing explanation, descriptions, and definitions; and use of appropriate correspondence.

Prepare a formal report that details important information and issues revolving around your chosen career of **AVIATION MAINTENANCE TECHNICIAN**.

Work on your final project begins with your description of your chosen career as part of Written Assignment 1. The finished report will require clear language; an understanding of the technical writing process; the ability to use the Internet to obtain appropriate data; clearly written explanations, descriptions, and definitions; and use of appropriate correspondence.

#### Required Textbook

Pope, A. R. (2019). [*Open technical writing: An open-access text for instruction in technical and professional writing*.](https://scholarworks.uark.edu/oer/4/) Open Educational Resources.

*Open Technical Writing:* pp. 126–158